



**Job Title:** Truck Driver  
**Classification:** Non-Exempt  
**Department:** Warehouse  
**Reports to:** Warehouse Director

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**Primary Function:**

To make scheduled deliveries and pick-ups, monitor maintenance of vehicle to ensure that it is running effectively and efficiently.

**Duties and Responsibilities:**

- Drive CAFB vehicle to transport food to and from the food bank to agencies, donors and other areas as assigned.
- Load, unload and clean truck, regularly.
- Count intake of inventory when receiving donations and while unloading.
- Communicate knowledgeably with co-workers, donors and clients about the CAFB and associated situations.
- Assist with special events and distributions of CAFB products;
- Assist with the warehouse operations as needed and directed by the Warehouse Manager and/or Floor Manager.
- Performs other duties as assigned by the Warehouse/Floor Manager as needed to support the CAFB mission.

**Minimum Qualifications:**

- High School diploma
- Minimum 5 years of driving experience
- Possession of a current Commercial Driver's License (CDL) – A; demonstrating knowledge of the Department of Transportation's standards for commercial driving.
- Satisfactory driving record.

**Knowledge, Skills, Abilities:**

- Ability to work with a diverse group of individuals, including clients of CAFB, either autonomously or in a team environment.
- Ability to read a map, while demonstrating knowledge of the Washington Metropolitan Area.
- Must exhibit effective interpersonal and problem solving skills.
- Demonstrated ability to maintain a level of professionalism, promoting CAFB's community spirit.

**Essential Physical Functions:**

- Ability to lift up to 50 pounds.

**Work Environment:** Driver works in the traffic, community and warehouse.

EOE

[www.capitalareafoodbank.org](http://www.capitalareafoodbank.org)

*Note: Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.*