



Ambassador Volunteer Request Form

Job Title:	Mobile Food Pantry Assistant
Department:	Agency Relations
Reports to:	Jenny Shea
No. of Volunteers Needed:	10
Date requested:	Ongoing beginning March 15, 2010

Basic Function:

The Mobile Food Pantry Assistant will certify clients at Mobile Food Pantries to receive certain food items based on qualification criteria set by the United States Department of Agriculture. The Assistant will work with the Mobile Food Pantry Coordinator, the site coordinator and volunteers at the Mobile Food Pantries to implement an equitable and efficient distribution.

Primary Duties:

- Attend Mobile Food Pantry distributions throughout DC
- Certify clients to receive food while they wait for the distribution to begin
- Unpack and organize food items
- Hand out food to clients who have been certified

Minimum Requirements:

The Mobile Food Pantry Assistant should:

- Have strong verbal and written communication skills
- Be comfortable talking with people from diverse backgrounds
- Commit to attending at least one Mobile Food Pantry distribution per month

Physical Requirements:

The Mobile Food Pantry Assistant should be able to stand for 30 minutes at a time and be comfortable working outside in a variety of weather conditions.

Volunteer Work Schedule:

Monday-Friday

Hours:

8:30am-5:00pm; volunteer times vary by site but generally occur within this window.

Impact of this volunteer opportunity:

The Mobile Food Pantry Assistant will serve clients directly in neighborhoods across DC. They will learn about federal food assistance programs and social service programs in DC. The volunteer will be instrumental in expanding the Mobile Food Pantry Program to serve more clients and enhancing the variety of food offered.

Please submit the completed Volunteer Request Form to the Volunteer Department